

**BY-LAWS  
OF  
FLORIDA STATE HORTICULTURAL SOCIETY, INC.  
A FLORIDA NON-PROFIT CORPORATION**

**ARTICLE I.**

**NAME**

The name of the Corporation shall be Florida State Horticultural Society, Inc.

**ARTICLE II.**

**PRINCIPAL OFFICE**

The principal office of this Corporation shall be at 111 Leslie Avenue, Winter Haven, Polk County, Florida 33880.

**ARTICLE III.**

**PURPOSES**

A. To serve as an information center to collate, enhance and disseminate information in the broad field of Florida horticulture.

B. To create and publish the proceedings of the Florida State Horticultural Society to advance Florida horticulture.

C. For the advancement of charity education or any other related or corresponding charitable purpose by the distribution of its funds for such purposes.

D. The advancement and development of horticulture in the State of Florida.

E. To operate exclusively in any other manner for such charitable and educational purposes as will qualify it as an exempt organization under Section 501 C (5) of the Internal Revenue Code of 1954 as amended or under any corresponding provisions of any subsequent federal tax laws covering the distribution to organizations qualified as tax exempt under the Internal Revenue Code as amended including private foundations and private operating foundations.

**ARTICLE IV.**

**PROHIBITED ACTIVITIES**

Notwithstanding any other provision of these by-laws or any other provision of these by-laws or the Articles of Incorporation, this Corporation shall not conduct or carry on any activities not permitted to be conducted or carried on by any organization that shall be exempt under Section 501 C (3) or Section 501 C (5) of the Internal Revenue Code and its regulations, now existing or hereafter amended.

**BOARD OF DIRECTORS CHANGES IN THE BY-LAWS OF THE FLORIDA STATE HORTICULTURAL SOCIETY. ENACTED APRIL 23, 1999.**

**ARTICLE V.**

**MEMBERSHIP**

*Section 1.* The following members shall be full members of the corporation and pay annual fees established by the Board and membership at the current Annual Meeting.

A. Annual Members.

B. Patron Members.

C. Student Members.

D. Honorary Members. Honorary members shall not be required to pay annual membership fees and shall include those persons who prior to the adoption of these By-Laws were accorded the privilege of Life Membership.

E. Out-of-Country Members.

*Section 2.* Duration. All classes of membership save and except honorary shall be one year duration and shall be required to be renewed annually by the payment of the required dues. Dues shall be payable in advance on the last day of December in each fiscal year, and will be considered delinquent after that date.

*Section 3.* The right of a member to vote and all of his or her other rights and interests in the organization shall cease on the termination of his or her membership. No member shall be entitled to share in distribution of the Corporate assets upon the dissolution of the organization's corporate structure.

*Section 4.* Application of membership. A prospective member shall be eligible for membership upon the approval of his or her application and payment of the applicable membership fees.

*Section 5.* Membership Committee. The membership coordinating committee shall consist of a Chairman appointed by the Chairman of the Board of Directors, the Chairman of the student affairs committee and one other member and shall have the duties of coordinating with the membership Chairman of each section to develop plans for soliciting new members throughout the year and assuring that the needs of the membership are being met by the services and activities of the Society.

*Section 6.* Resignation. Any member may resign from the organization by delivering a written resignation to the President or Secretary.

*Section 7.* Default and Termination. If any member shall default in the payment of dues for a period of three months from the commencement of the fiscal or calendar year for which said dues are payable his or her membership shall be terminated, provided that notice of such action and delinquency shall have been mailed to the member at his last known address at least 15 (fifteen) days prior to the date that such action is taken and payment is not made in full before termination.

*Section 8.* Reinstatement. A member who has resigned in good standing may apply to the membership coordinating Chairman for reinstatement.

**ARTICLE VI.**

**MEMBERSHIP MEETING**

*Section 1.* Annual meeting. The membership shall hold annual meetings on or about the first week of November each year at the principal office of the Corporation or such other place or places as may be determined by the Board of Directors. The date, time and place shall be set by the Board of Directors. Notice of such meeting shall be given to all members, officers and Directors at their last known address at least 10 (ten) days prior to the date of the meeting. An agenda for such meeting shall be included in such notice.

*Section 2.* Special meetings. Special meeting of the members may be called at any time by the President or Secretary or by any 2 (two) members of the Board of Directors. Such meeting must be called by the President or Secretary upon receipt of the written request of 1/3 (one-third) of the members. Written notice of such meeting, stating the time, place and purposes shall be served by mail upon each member of the organization not less than 10 (ten) days nor more than 15 (fifteen) days before such meeting.

*Section 3.* Quorum. At any meeting fifty members or more present shall constitute a quorum for all purposes, and the act of the majority of these members present at which there is a quorum shall be the act of the entire membership, except as maybe otherwise provided for by statute or by the charter of the organization. In the absence of a quorum, or when a quorum is present, a meeting may be adjourned by the vote of a majority of the members present in person or by proxy without the notice other than by announcement at the meeting and without further notice to the absent members. At any adjourned meeting at which the quorum shall be present any business may be transacted which might have been transacted at the meeting as originally notified.

*Section 4.* Voting Rights. At every meeting of members, each member entitled to vote, shall be entitled to vote in person. The vote for the election of Directors and on any question before the meeting when deemed necessary by either the President or the Secretary shall be by ballot. All elections and all questions to be decided at such meeting shall be by majority vote of the members present and entitled to vote.

*Section 5.* Order of Business. The order of business at membership meetings shall be as follows:

A. Calling of the roll of members.

B. Proof of notice of meeting or waiver of notice submitted.

C. Reading of the minutes of the previous meeting.

D. Reports of officers.

E. Reports of committees.

F. Election of Board of Directors.

G. Unfinished business.

H. New business.

Any question concerning the priority of the business to be conducted before the meeting shall be decided by the Chairman of the meeting. The order of business may be amended or changed at any meeting by majority of vote of the members present at such meeting.

*Section 6.* Informal actions by members. Any action that may be taken at a membership meeting may be taken without a meeting if a consent in writing, setting forth the action, shall be signed by the holders of outstanding mem-

berships having not less than a minimum number of votes that would be necessary to authorize or take such action at a meeting at which all members entitled to vote thereon were present and voted and filed with the Secretary of the Corporation. Within ten (10) days after obtaining such authorization by written consent, notice must be given to those members who have not consented in writing to such action taken.

## ARTICLE VII.

### BOARD OF DIRECTORS

*Section 1.* General management of the affairs of the organization shall be vested in the Board of Directors.

*Section 2.* The number of Directors shall not be less than three (3) nor more than twenty-one (21) which may be changed from time to time by amendment of these By Laws in the manner provided herein with the initial Board to consist of fourteen (14) persons.

*Section 3.* The Election of Directors. The Board of Directors shall be elected by the members of the organization at the annual meeting of the members by a majority vote of the members present at such meeting as provided in Section 1 of Article VI hereinabove.

*Section 4.* Duties and Powers of the Directors. the Board of Directors shall have the authority to:

A. Hold meetings at times and places that may deemed proper and necessary.

B. Admits, suspend or expel members.

C. Appoint committees on particular subjects for members of the Board or from the membership of the organization.

D. Audit bills and disburse the funds of the organization.

E. Print and circulate documents and publish articles, pamphlets and papers.

F. Carry on correspondence, communicate with other associations with the same interests.

G. Employ agents.

H. Devise and carry into execution such other measures as deemed proper and expedient to promote the objections of the organization and protect the interests and welfare of the members.

I. Remove any or all of the officers of the organization with due cause prior to the termination date of such office.

J. Elect substitute Directors in the event any Director resigns or is removed from office prior to the termination date from such office.

K. Terminate the contract of any firm, individual or any other entity employed by the organization to perform any and all nature of services to the organization.

L. Employ, retain or terminate any employee of the Corporation who it deems appropriate.

## ARTICLE VIII.

### MEETINGS OF THE BOARD OF DIRECTORS

*Section 1.* Annual Meetings. The annual meeting of the Board of Directors shall be held in the month of January of each year at the principal office of the Corporation or such other place or places may be determined by the President.

*Section 2.* Special Meetings. Special meetings of the Board of Directors may be called by the President or by any two (23) members of the Board of Directors. Written notice shall be given stating the purpose of such meeting and shall be delivered to each member of the Board of Directors or mailed to the last known address of such Director at least five (5) days prior to such meeting date.

*Section 3.* Regular Meetings. The Board of Directors shall hold regular meetings at such time and place as may be approved by a majority of the Board. A majority of the Board shall constitute a quorum. The Board may be canvassed by mail and vote by ballot in like manner.

*Section 4.* Absences. Should any member of the Board of Directors absent himself/herself without just cause from three (3) consecutive meetings of the Board without notifying the President or Secretary for his/her reason for doing so and if his/her reason should not be accepted by the members of the Board, his/her seat on the Board may be declared vacant and the Board may vote to select a substitute Director from the membership of the organization to serve the remainder of his/her term.

*Section 5.* Resignation. Any Director may resign at any time by giving written notice of such resignation to the Board of Directors.

*Section 6.* Removal, Termination of office. Anyone or more of the Directors may be removed with cause at any time by the Board of Directors in the same manner set forth for voting on any issue hereinabove.

*Section 7.* Delegation of Authority. Board of Directors shall delegate authority to any executive committee created by it to conduct the business of the organization in accordance with the policies prescribed by the Board of Directors from time to time.

*Section 8.* Eligibility for Membership. Only members in good standing shall be qualified to become members of the Board of Directors.

*Section 9.* Election of Directors. The President shall appoint a nominating committee consisting of not less than two (2) persons from each section, one of whom shall be the most recent past sectional Vice-President able to serve. This committee shall at each annual meeting make nominations for officers and other members of the Board of Directors for the ensuing year provided the members representing various sections shall seek advise of each section in open meetings concerning the nomination of Vice President elect for that section. Such nominations by the nominating committee, however, shall not preclude nominations from the floor. The President shall designate a member of the Board of Directors as Chairman of the nominating committee.

1. At the annual meeting held after the adoption of the By Laws an election shall be held by the members of no less than fourteen (14) members. The Editor, Program Coordinator, Secretary and Treasurer shall each be elected for a five (5) year term. A Vice-President elect from each section shall be elected for a one (1) year term. The Vice-President elect shall succeed to the office of Vice-President of the section at the beginning of the second fiscal year following his or her election. Two members at-large shall be elected for (2) two years term on an alternate basis. Insofar as practical the Board shall arrange that no more than two (2) of offices of Editor, Program Coordinator, Secretary and Treasurer shall terminate at the same time.

2. At all elections for members of the Board of Directors, only active voting members in good standing may be qualified to cast their votes for such Directors. The installation of office of those Directors who have been elected in any part of the year shall be held on the 1st day of January immediately following the date of the annual meeting at which such new members of the Board were elected.

*Section 10.* Order of Business. The order of business of the Board of Directors meeting shall be the same as provided in Section 5 of Article VI except that the election shall be for the officers of the Corporation and for members of the executive committee.

*Section 11.* Inspectors of Election. The Directors present at any meeting of the Board of Directors may elect or appoint two (2) persons who need not be Directors to act as inspectors of election for the purpose of tabulating and counting the ballots in the election for officers or the voting on any other issue before such meeting.

*Section 12.* Directors shall receive no compensation for their services.

*Section 13.* The Directors of the Corporation shall not be personally liable for its debts, liabilities or other obligations.

## ARTICLE IX.

### OFFICERS

*Section 1.* The officers of the Corporation: Chairman of the Board who is the immediate Past President, President, six sectional Vice-Presidents, as more particularly hereinafter described, Secretary, Treasurer, Editor, Program Coordinator and two members at-large and such other officers with such powers and duties not in consistent with these By Laws as may be appointed and determined by the Board of Directors from time to time.

*Section 2.* Term of Office. The terms of the office for the Editor, Program Coordinator, Secretary and Treasurer shall be five (5) years on a staggered basis with no member serving more than two (2) terms in such offices. All other offices shall be for a term of one (1) year except the members at-large which serve alternative two year terms elected in alternate years.

*Section 3.* Installation an Commencement of Duties. The officers newly elected at the annual meeting and the Board of Directors shall be installed and take office on the first day of the year immediately following the date of the annual meeting as established by the Board of Directors simultaneously with the installation of the incoming Board of Directors.

*Section 4.* Election. The officers of the Corporation shall be elected by the Board of Directors in the following manner:

A. The President shall appoint a nominating committee consisting of not less than two (2) persons from each section, one of whom shall have been the most recent past sectional Vice-President able to serve. This committee at each annual meeting shall make nominations for officers and Directors for the ensuing year provided the members representing various sections shall seek advice of each section in open meeting concerning the nomination of Vice-President elect for that section. Such nomination shall not preclude nominations from the floor. The names of the proposed officers shall be submitted to the Board at least one (1) month prior to the annual meeting of the Board.

*Section 5.* Consent to Election. Only those persons who have signified their consent to serve if elected shall be nominated for or elected to such office.

*Section 6.* Multiple Offices. No person shall be on the ballot for more than one (1) office.

*Section 7.* Vacancies in Office. If the office Chairman of the Board or President become vacant by reason of termination or resignation during the term

of office, the Board of Directors shall select a successor to succeed to the office for the unexpired term. Vacancies in all other elected offices shall be filled for the unexpired term by the Board of Directors. During the absence or the inability of the President to serve, the Chairman of the Board of Directors shall temporarily fulfill the role of President.

#### Section 8. Duties of Officers.

A. Chairman of the Board. It shall be the duty of the Chairman of the Board to chair the Board meetings; appoint all standing committees as prescribed by the Board, and he or she shall perform such other duties as may be delegated to him or her by the Board of Directors.

B. President. It shall be the duty of the President as a Chief Executive Officer to be the official head of the Society and preside at the general session of the annual meeting. The President shall be directly responsible to the Board of Directors and may be removed from office for cause by an affirmative vote of a majority of the full Board of Directors. The President shall have the power to sign all contracts and any other obligations on behalf of the Corporation approved by the Board of Directors. The President shall be ex officio member of all sections and committees except the nominating committee. The President shall select all inspectors of election. He/she shall be authorized to sign checks on the Corporation's bank account. In addition The President shall have and perform such other duties as may be delegated to him/her by the Board of Directors.

C. Sectional Vice-Presidents. The sectional Vice-Presidents shall be members of the Board of Directors. The sections comprising the corporate body shall be: Citrus Section, Vegetable Section, Krome Memorial Institute Section (tropical and subtropical fruits), Ornamental Section, Handling and Processing Section, and the Garden and Landscape Section. The Vice-President of the citrus section shall assume the duties of the President in the temporary absence of the President. The Vice-Presidents of the various sections shall preside over the particular sections of which they are representatives at the annual meeting.

D. Secretary. Secretary shall record all records of the meetings of the Board of Directors and shall be responsible except as may otherwise be designated by the By Laws for recording and keeping proceedings of the annual meeting. The Secretary shall likewise issue and mail out statements of dues to the membership, notices of meetings, and perform such other duties as are designated by the Board of Directors.

E. Treasurer. The Treasurer shall be responsible for all funds paid into the Corporation and shall issue and countersign all vouchers paying bills or accounts against the Corporation. The Treasurer shall be placed under bond in an amount determined by the Board of Directors, premium which shall be paid by the Corporation. Current financial records shall be kept at all times and reports on the financial status of the Corporation shall be submitted at all meetings of the Board of Directors and membership with copies to be provided for the President's file. The books of the Corporation shall be delivered to his/her successor immediately following the termination of the office and election of a new Treasurer.

F. Editor and Program Director. The Editor and Program Coordinator shall perform such duties as may be prescribed and authorized by the Board of Directors.

G. Reports of Officers. All officers shall perform the duties prescribed and assigned to them by the President from time to time and as outlined herein and delivered to their successor all official material not later than thirty (30) days following the election and installation of their successors.

H. Compensation. Officers of the Corporation shall receive no compensation for their services.

### ARTICLE X.

#### COMMITTEES

Corporation shall have such committees as shall be necessary for the conduct of the organization's business and to carry out its objects and purposes. All committees shall serve for one (1) year. The committees shall be established by the Board of Directors and initially are as follows:

1. Nominating Committee. There shall be a nominating committee established as provided above and appointed by the President who shall designate a member of the committee as Chairman and shall have such duties as above provided.

2. Membership Coordinating Committee. The Chairman of the Board of Directors shall appoint a membership coordinating committee that shall consist of a Chairman, the Chairman of the student affairs committee and one other member. Within each section, the sectional Vice-President shall appoint a sectional membership Chairman and designate a Chairman thereof. The Chairman of the Sectional membership committee shall work closely with membership coordinating committee to develop plans for securing new members throughout the year and ensuring that the needs of the membership are being met by the services and activities of the Society. The Chairman

of the membership coordinating committee shall meet with the Board of Directors when requested by the Chairman and shall make recommendations to the Board of Directors on membership enlargement, participation and related activities.

3. Program Committee. The Vice-Presidents of the various sections shall constitute a program committee of which the President shall be the Chairman, the program coordinator, the vice-Chairman and Secretary and Treasurer shall be ex officio members.

4. Student Affairs Committee. The Chairman of the Board of Directors shall appoint a student affairs committee comprised of one (1) member each from the faculties of all educational institutions in the State of Florida offering a four (4) year horticultural program leading to a bachelor's degree, two (2) members representing different industries and two (2) student members from different institutions. Membership of his committee shall be initially appointed for one (1) to three (3) year terms and designated on a rotating basis so after the third year all members will be appointed for a three (3) year term with no more than one-third (1/3) of the members renewed in a given year. The Chairman of this committee will be the student affairs coordinator, and he shall report to the Board of Directors when invited by the Chairman. This committee shall coordinate all affairs of the Society related to student activities, including distribution of Patron funds for support of student attendance at meetings, recognition of students at meetings, reports of students and other student related activities.

5. Editorial Committee. The Chairman of the Board of Directors shall appoint an editorial committee consisting on one (1) associate editor from each of the six (6) sections. The editor will serve as the Chairman of the Editorial Committee. This committee shall meet with the Editor as called and assist him or her in the editing and preparation of manuscripts for publication in the proceedings as needed. Name of nominees for associate editor position shall be presented to the Board of Directors along with brief resumes of their background and qualifications. Associate editors shall then be appointed by the Chairman of the Board of Directors with the approval of the Editor. Such appointment shall be for a three (3) year term with an option for renewal.

6. Auditing Committee. The President with the approval of the Board of Directors shall appoint an Auditing committee which committee shall confer with the Treasurer in preparing an audit to be presented by the Treasurer at the annual meeting. The President shall appoint such other committees as may be deemed advisable and approved by the Board of Directors.

7. Awards Committee. There shall be a separate committee on awards as follows:

A. Presidential Gold Medal Award committee - the Presidential gold medal award committee shall consist of the Chairman of the Board of Directors who shall act as Chairman and three (3) or more other members of the Society of the Corporation appointed by the President.

The Presidential Gold Medal shall be awarded to one (1) individual who has contributed most to Florida horticulture through work published in the proceedings over the proceeding time periods since the given section was last eligible. The award will rotate each year from section to section with the citrus section eligible in 1975 followed in order by the Krome Memorial, Garden and Landscape, Vegetable, Ornamental, Handling and Processing Sections. The awards shall consist of a gold medal suitably inscribed, a printed certificate, and honorarium of \$500.00 and hotel expenses for the recipient and spouse while at the annual meeting.

B. Best Paper Award Committee - the best paper award committees shall be appointed by the President annually from each of the Society's sections. Each committee will consist of three (3) members who:

- a. Most recently have served as Vice-Presidents of respective sections but;
- b. Who were not authors of papers in that volume of the proceedings from which the selection is being made,
- c. Who remain members of the Corporation.

If less than three (3) members qualify for appointment in any section, the President may appoint members lacking qualification (a) above. Membership of these committees will not be announced. Each sectional best paper will select the best and the most meritorious paper as printed in the previous years proceedings for its respective section. This award shall consist of a medal and printed certificate suitably inscribed and an honorarium of \$200.00.

C. Presidents Industry Award Committee. The selection of the paper qualifying for the President's Industry Award will be made by a committee consisting of at least one (1) member from each section of the Society, appointed by the President. The award will be presented to the senior author of a single best paper given at the Florida State Horticultural Society annual meeting by an industry author. An industry author is defined as anyone other than a staff member of an academic institution or a government agency. In those instances where there are both senior and junior author or authors, all must meet the qualifications on industry authors. The Senior author of the paper must be a member of the Society. Any paper which receives recognition as the best paper in a section will also be eligible for the President's Industry Award if

other qualifications are met. The award shall consist of a plaque suitably inscribed and presented at the President's discretion.

D. Council Memorial Tomato Research Award. This award shall be presented based on \$2,500.00 donated to the Corporation by Mrs. Emmett H. Council, Council Farms, Ruskin, Florida. The award shall be continued until the fund and earnings from investments are exhausted. The award committee shall consist of the Chairman of the Board of Directors and four (4) other members of the Corporation appointed at large by the President whose names will not be announced. The award shall be given to the individual or group who have done work with the most potential to further the fresh market tomato industry in Florida through advances reported in any single publication in any scientific or technical form. Such publication must have been published during the two (2) previous calendar years. The senior author of the publication upon which the award is based must be an active member of this Corporation. At the discretion of the Chairman of the Board, the award may not be presented in any given year when there does not appear to be suitable nominees. The award shall consist of a certificate suitably inscribed and a \$200.00 honorarium.

#### ARTICLE XI.

##### BY LAW AMENDMENT

The By Laws or the Articles of Incorporation of this Corporation may be amended, repealed or altered in whole or in part by a majority vote at any duly organized meeting of the members at which a quorum shall be present. Notice of the proposed change shall be published in the Newsletter and mailed to each member at his/her last known address at least ten (10) days prior to the time and date of the meeting which is to consider and vote upon such change or amendment. The proposed change or amendment to the By Law or the Articles of Incorporation shall, prior to notice being given of such meeting, be ratified and approved by the Board of Directors by a majority vote of the Directors present at such Board of Director's meeting. Only those Directors present may cast their vote on the action before the meeting.

Copies of such revised or amended By Laws or Charter shall be given to any member upon request.

#### ARTICLE XII.

##### PARLIAMENTARY AUTHORITY

The Rules contained in Roberts Rules of Order as Revised shall govern the Board of Directors, Officers, Chairmen of various Committees, and the Members in all cases in which they are applicable, provided, however, that they do not conflict with the By Laws of the Charter of this Corporation, or with the laws of the State of Florida.

#### ARTICLE XIII.

##### FISCAL YEAR

The fiscal year of the Corporation shall commence on the 1st day of January of each year and terminate on the 31st day of each calendar year.

#### ARTICLE XIV.

##### SEAL

The Corporation shall have a seal of such design as may be approved by the Board of Directors.

#### ARTICLE XV.

##### DISTRIBUTION OF ASSETS

Upon dissolution, liquidation and winding up of the Corporation, the Board of Directors shall, after paying or making provision for the payment of all of the liabilities of the Corporation, dispose of all assets of the Corporation exclusively for the purposes of the Corporation in such manner, and to such organization or organizations organized and operated exclusively for charitable, education, religious, horticultural or scientific purposes as shall at the time qualify as an exempt organization under Section 501(c)(3) or (c)(5) or the Internal Revenue Code of 1954 as amended, as the Board of Directors may determine. Any assets not so disposed of shall be disposed of by a court of competent jurisdiction in the county in which the principal office of the Corporation is then located, exclusively for such purposes, or to such organization or organizations as such Court shall determine which will not impair the tax exempt status of this Corporation.

#### ARTICLE XVI.

##### INDEMNIFICATION

The Corporation may be empowered to indemnify any officer or Director, or any former officer or Director, by a majority vote of a quorum of Directors or by a majority vote of a quorum of members, who were not parties

to such action, suit or proceeding, in the manner provided in Section 607.014 of the Florida Statutes, as amended. If such indemnification is authorized by the Directors or members, expenses incurred in defending such civil or criminal action, suit or proceeding may be paid by the Corporation in advance or the final disposition of such action, suit or proceeding in the manner described in Subsection 5 of Section 607.014 of the Florida Statutes, as amended, upon receipt of an undertaking by or on behalf of the Director, officer, employee or agent to repay such amount unless he/she is found to be entitled to such indemnification.

#### ARTICLE XVII.

##### CONTRACTS, CHECKS, DEPOSITS

*Section 1. contracts.* The Board of Directors may authorize any officer or agent of the Corporation to enter into any contract or to execute and deliver any instrument or document on behalf of the Corporation, which authority may be general or specific.

*Section 2. Deposit.* All funds received by the Corporation shall be deposited in such depositories as selected by the Board of Directors or in such Trusteeship for said funds as the Corporation through its Board of Directors may deem in the best interests of the Corporation. "All uncommitted funds shall be invested by the Treasurer in Federal Insured Investments approved by the Board of Directors". For prudent operation and financial security of the Corporation, funds in an amount at least one and one-half (1.5) times the annual budget shall be maintained whenever possible, in such reserve funds shall not be allowed to exceed two one-half (2.5) times annual budget. Deviations from these practices may be authorized by a majority vote of the Board of Directors.

*Section 3. Checks.* All checks, drafts, or any authorization for the payment of any notes, sums of money, or other evidence of debt issued in the name of the Corporation shall be signed by such officers or agents as shall from time to time be designated and determined by the Board of Directors. Unless otherwise authorized, such instruments shall be signed by the Treasurer and the President or the Vice-President of the Citrus Section.

*Section 4. Approval of Bills.* All bills before being paid shall be approved by the President, Secretary or Treasurer and vouchers drawn to pay such bills shall be signed as hereinabove provided.

#### ARTICLE XVIII.

##### RESOLUTIONS

Resolutions may originate either in the Resolutions Committee or in a regular scheduled sectional business meeting. In the latter case the resolutions must be supported by a majority vote of those members present voting. All resolutions will be evaluated by the Resolutions committee and transmitted with its recommendation to the Chairman of the Board of Directors. He will place before the full Board of Directors by either:

- Calling a special meeting of the Board of Directors or;
- Instructing the Secretary to poll the members of the Board of Directors.

Those resolutions approved by at least eight (8) members of the Board of Directors will be presented by the Chairman of the Resolutions committee to the membership at the annual meeting for action by the Corporation as a whole.

#### ARTICLE XIV.

##### HONORARY MEMBERS

Any individual who has rendered a special meritorious service to the Society and to the advancement of horticulture in Florida may be designated by a two-thirds ( $\frac{2}{3}$ ) vote of the full Board of Directors as an Honorary member of the Corporation. Such honorary member shall not be required to pay dues.

#### ARTICLE XX.

##### RECORDS

The Corporation shall maintain correct and proper books and records and shall keep minutes of all meetings of the members and Board of Directors, at the principal office of the Corporation. All such records may be inspected by any Director, member, or agent or attorney of either, or any proper person at any reasonable time.

DATED & ADOPTED:

By:

\_\_\_\_\_  
President

Attest:

\_\_\_\_\_  
Secretary

## SUMMARY OF MINUTES OF THE FSHS BOARD OF DIRECTORS MEETINGS, 1999

Unabridged minutes, with a request for corrections, were distributed to the board members following each meeting. Summarized versions were published in the FSHS Newsletter. This summary has been produced from unabridged versions by grouping the actions under headings common to all the meetings to reduce redundancy in the summary. The agendas for each of the four meetings summarized were similar enough to make this reduction possible. Notice that the column heads in the following table of participation can be used to remind the reader of the particular meeting dates as well as two locations. The first two meetings of the Board during 1999 took place in the Conference Room on the second floor of the PackingHouse at the CREC in Lake Alfred. The following two meetings were in a meeting room on the second floor of Stewart Hall of the Indian River Plantation Marriott Resort near Stuart. A fifth meeting took place in Lake Alfred on Dec. 3, 1999. It was an early meeting of the 2000 Board and consequently is not covered in this summary.

The participation lists for each of four Board Meetings in 1999 are combined in the following table. Requests for excused absences were reported to the Board followed by a motion that they be granted. All requests were granted.

Participation Code:	P = Present, A = Absent, E = Excused			
Dates [1999]:	Jan 8,	Apr 23,	Aug 13,	Oct 31
Location—[LAL = Lake Alfred, HI = Hutchinson Is.]	LAL	LAL	HI	HI
<b>Chairman of the Board:</b> Dr. Larry Beasley	P	P	E	P
<b>President:</b> Dr. David Buchanan	P	P	P	P
<b>Vice Presidents:</b>				
Mr. Mike Stewart,	P	P	P	P
Ms. Ellen Demmy, Garden & Landscape	E	P	P	P
Dr. Mike Talbot, Handling and Processing	P	P	P	P
Mr. Ian M. Wedderspoon, Krome Memorial	P	E	E	E
Dr. Kimberly A. Klock-Moore, Ornamental	P	P	P	P
Dr. Charles S. Vavrina, Vegetable	E	P	P	P
<b>Vice Presidents Elect:</b>				
Dr. Steve Futch, Citrus	P	P	P	P
Mr. Joseph F. Garofalo, Garden & Landscape	P	P	E	A
Dr. Kevin Goodner, Handling and Processing	A	P	P	A
Dr. Jonathan Crane, Krome Memorial	P	E	A	P
Dr. Michelle Bell, Ornamental	P	P	A	A
Dr. Brett Highland, Vegetable	E	P	E	P
<b>Program Coordinator:</b> Dr. Jacqueline Burns	P	P	P	P
<b>Treasurer:</b> Mr. Norman Todd	P	P	P	P
<b>Editor:</b> Dr. Norman F. Childers	P	P	P	P
<b>Secretary:</b> Dr. J. David Martsolf	P	P	P	P
<b>Members-At-Large:</b>				
Mr. Scott Emerson	P	P	P	E
Dr. Fred Davies	P	P	P	E
<b>Newsletter Editor:</b> Dr. Timothy Crocker	E			
Ms. Carolyn Best		P	P	P
<b>Administrative Assistant:</b> Ms. Kathy Murphy	P	P	P	P
<b>Addition Participants:</b>				
Mr. Gordon Smith, Publicity Chairman	E	E	P	P
Mr. Andy Rose, Membership Development	E	E		P
Mr. Peter Spyke, Award Committee			P	
Dr. Peter Stoffella, Local Arrangements			P	P
Dr. Elisabeth Lamb, Local Arrangements			P	
Dr. John Griffis, Student Program Chair				P
Dr. Everett Eminio, V.P. Elect nominee				P
Attendance in percent of those expected:	74%	83%	77%	78%

### Agendas

Tentative agendas, with a request for additions and corrections, were sent to the Board Members and expected guests via e-mail in advance of each meeting. A refined agenda resulted. It was printed and passed at the beginning of each meeting. Proof-of-notice was verified for each meeting by asking if those present received an invitation by mail. There is only one case in which any changes were made to the tentative agenda before accepting it as the official agenda. In the first meeting of the year, the agenda was altered to include a President's report. The Site Selection Committee report was moved from the Treasurer's Report to an item following the Administrative Assistant's Report. In the October 31<sup>st</sup> Meeting, the agenda was accepted as distributed. The Secretary moved that Dr. Davies, Ian Wedderspoon, and Scott Emerson be excused on grounds given in each case. The motion was seconded and passed. Where appropriate, the reports given by the Officers at each meeting are combined to reduce redundancy.

### Minutes

The unabridged minutes for each of the meetings were distributed soon after the meeting to each of the Board members via e-mail with a request for additions or correc-

tions. These corrections were collected and at least one additional draft was circulated prior to the next meeting. In the April 23<sup>rd</sup> Meeting, the Secretary moved to correct the summary of the minutes published in the Volume 11, No 1, of the Newsletter, pages 5-7. The motion listed six errors in the attendance list published in the newsletter [corrected in the summary table at the head of this summary]. The motion was to correct the list in the next Newsletter and asked that the minutes be approved as published but with these corrections. The motion was seconded and passed. The minutes of the meeting on 23 April '99 were approved as distributed on the Internet and in summary form in the Volume 11, No 2 of the Newsletter, pages 10-11. In the October 31<sup>st</sup> Meeting the Secretary moved the acceptance of the minutes of the meeting on 13 Aug '99 as distributed on the Internet. Dr. Buchanan seconded the motion and it passed. Dr. Locascio, the new Secretary, reported to the departing Secretary that the minutes for the October 31<sup>st</sup> Meeting were accepted by the Board as distributed on the Internet.

### President's Reports

In the January 8 meeting, President Buchanan reviewed suggestions on the timing required for the awards committees to report so that the plaques, certificates, and slides necessary for the ceremony could be collected. Concern about the secrecy of the committees was reviewed with the policy that the presenters would not necessarily come from the committees and care would be taken to refrain from alluding to that possibility, i.e., the requests for presentations would be separate from the committee appointments. The President accepted primary responsibility for the development of the Awards Ceremony. The Program Coordinator helps by handling the certificates. The Administrative Assistant handles the procurement of plaques, medals, and the engraving. The Secretary handles the title slides and helps organize the slides in the tray. The impression to the audience is that the membership is involved. The immediate past vice president of each section is in a good position to participate since the authors who are award winners were recruited in many cases by those Vice Presidents. The president promised to heed all this advice in his appointments and preparation for the ceremony. The President announced that Ms. Carolyn Best had accepted responsibility for the Newsletter and would replace Dr. Timothy Crocker as the Newsletter Editor.

In the April 23<sup>rd</sup> Meeting, President Buchanan reported that Dr. Peter Stoffella has accepted appointment to the Local Arrangements Committee Chairmanship and would report to the Board during its August and October meetings on Hutchinson Island. The President assured the Board that the award winners would be declared in time to make certain that the certificates, slides, and other elements of the presentation could be in place during the Awards Ceremony on Sunday afternoon of the Annual Meeting. Volume 11, No. 1, of the Newsletter was distributed to those on the Board who had not yet received it in the mail. The President praised the new Newsletter Editor, Ms. Carolyn Best, for the quality of her first newsletter.

In the August 13<sup>th</sup> Meeting, the President read a report from the Nominations Chairman, Dr. Walter J. Kender, which listed the following nominees for:

President	Dr. Will E. Waters
Secretary	Dr. Sal Locascio
Member-at-large	Dr. Richard Campbell
<b>Sectional Vice Presidents Elect</b>	
Handling & Processing	Renee Goodrich
Ornamentals	Dr. Everett Eminio
Garden & Landscape	Kris Sweet
Vegetables	Linda Lindenberg
Citrus	Dr. Megh Singh
Krome	Craig Chandler

Then the President asked for a **nominations report** from Mr. Peter Spyke, Chairman of the Committee charged with the selection of the **Outstanding Grower of the Year**. Mr. Spyke indicated that a nominee had been identified and the committee was nearly finished with their deliberations but some biographical information was still to arrive and be considered before a final decision would be made on the nominee. One can find a description of the award in the FSHS Proceedings, Volume 111, right hand column on Page 354.

In October 31, the President reviewed the charge to a committee chaired by Dr. Fred Davies through which the preparations will be made for a Joint Annual Meeting with the American Society for Horticultural Science to be held July 23-26, 2000. In Dr. Davies' absence, Dr. Burns reported the rooms are already reserved under the ASHS negotiations at \$119 each. There is to be a joint Welcome Ceremony on Sunday evening and a Joint Industry Section for Monday morning is under development. There are to be options for abbreviated sections of FSHS to be worked out with the Vice Presidents. There are ideal coordination conditions in that the Treasurer of ASHS is also the chairman of the FSHS Committee doing the planning, i.e., Dr. Fred Davies. But the finances are to be handled separately. Those wishing to attend only the FSHS portion will register through the FSHS Registration Process. Those wishing to participate in the ASHS program will register through ASHS as normally done. Those wishing to attend both meetings are urged to register for both separately. There is much concern that members of ASHS wishing to avoid the \$350 or so registration for the ASHS Annual Meeting will register for the FSHS Meeting and hope that their name badges will be sufficient to get them through both events. If peer pressure is found insufficient, other methods may be found to collect the registration fees. Certainly, if presentations are made in both meetings the presenters can expect the scheduling of those presentations to be linked to the payment of both registration fees.

**Change of meeting time motions:** A motion was made by the Secretary in the October meeting to document the intent of FSHS to collaborate with ASHS in 2000 and to report this intention to the FSHS Membership during the Annual Business Meeting. Dr. Klock-Moore seconded the motion. After lengthy discussion, the motion passed. The discussion included a consensus that the two processes, i.e., the joint meeting with ASHS and the changing of the time of year in which FSHS will hold its Annual Meeting be kept as separate as possible. The President moved to change the time of the annual meetings from fall to early summer. Dr. Childers seconded the motion. The motion passed 19 to 1.



The President next asked **Local Arrangements** Chairman, Dr. Peter Stoffella, to update the arrangements for the Annual Meeting. The flower arrangements were in place, Helena had agreed to sponsor the Continental Breakfast on Monday morning, and DuPont was sponsoring a major portion of the Reception. Forty spouses were preregistered. The plans to attend the free BBQ and tour the USDA building were detailed. Dr. Childers complimented the Local Arrangements on the planning.

#### Treasurer's Reports

In January, Treasurer Todd listed six investment accounts totaling \$122,059.98; summarized the checking account activities from 1/1/98 through 12/31/98, and listed the checking account transactions for 1998. Total income was \$74,464.53. Total expenses were \$101,667.55. The deficit of \$27,376.70 might be of some concern until it is recognized that savings had increased \$24,032.97 during the year. The small difference, minus \$3,170.05, is considered close to breaking even which is the goal. The Treasurer declared the Society in excellent financial condition and asked acceptance of his report. The motion was seconded and passed. Mr. Todd announced that the wife of the '98 FCA Luncheon Speaker, Dr. Jim Griffith, had died as a result of a traffic accident suffered as the Speaker and his wife were leaving the meeting on November 3, 1998. The Society had contributed \$100 to the memorial charity.

**Site Selection:** In January, Mr. Todd reported that the 1999 meeting would be held at the traditional time, e.g., Oct. 31 to Nov. 2, on Hutchinson Island as discussed by the Program Coordinator. Likely, the 2000 meeting time would be dictated by anticipated collaboration with the ASHS summer meeting in Orlando. Probably there will be some papers and tours arranged but a full proceedings effort may be impossible over the period between the 1999 FSHS Annual Meeting and the ASHS Annual Meeting, i.e., between Nov. '99 and mid-summer 2000. The first summer meeting of FSHS would occur in 2001, likely in late May or early June. Dr. Fred Davies warned that student help and perhaps participation would be a problem at that time of year. Dr. David Buchanan felt there might be problems getting papers from researchers during the summer. A long discussion of the pros and cons of changing the traditional meeting time took place. During this discussion, the suggestion was made that Vice President Michael Martin be asked to be the principal speaker at the 1999 meeting. Everyone was in agreement. Mr. Todd promised to write up the reasons for moving the meeting time and submit them to the Newsletter. He hoped these would involve the membership in the discussion. The idea would be proposed in the Annual Business Meeting in 1999. Mr. Ian Wedderspoon promised to write his views on the matter for the Newsletter as well.

In April, Treasurer Norman Todd reported that the Society lost \$1,731 which is 1.18% of its operating budget. That loss is so small that for most purposes the goal of breaking even can be said to have been achieved. A three-sheet report was distributed indicating that \$119,712 is currently invested, and income had exceeded expenses during the first quarter by \$1,796, leaving a checking account balance on 22 April 1999 of \$23,084. The treasurer asked acceptance of the report. The request was seconded and passed.

**Collaboration with ASHS in 2000:** Also in April, the Treasurer recommended collaboration with ASHS as a way for FSHS to more smoothly move from their fall meeting time to the summer schedule. This stimulated a lot of discussion. Dr. Fred Davies, currently the Treasurer of ASHS, provided responses to questions as to how the two organizations could collaborate and promised to discuss them with Mike Neff of the ASHS. The possibility of a Workshop organized by FSHS to be presented as a part of their program was discussed at some length with Mechanical Harvesting being a likely topic. Charlie Vavrina volunteered to help investigate aspects of this possibility. Fred Davies promised to pursue this matter and report his findings at the next Board meeting. Several other possibilities such as a Special Speaker on Saturday evening were discussed with concern about how much participation from FSHS could be anticipated. Opinions varied extensively.

The Chairman **appointed two committees** to take responsibility for the pursuit of this opportunity within the next thirty days. One of these is to be known as the Cost Analysis Sub Committee and consists of Norman Todd [chairman], Jackie Burns, Norman Childers, David Buchanan, and Larry Beasley. The associated Committee is to be chaired by Fred Davies, and it includes Jackie Burns, Larry Beasley, David Buchanan and Norman Childers. That committee is charged to return to the Board their recommendations regarding the opportunity to collaborate with ASHS in July 2000 meeting in Orlando.

The President suggested that if the proceedings in 2000 are skipped it could cost FSHS as many as 300 members assuming that those authors who present and publish hold their membership in order to participate in the proceedings. A straw vote was taken on those who favored developing a proceedings for 2000 rather than skip it. Only two opposed publishing proceedings in 2000. A report on the possibilities in 2000 is to be prepared for the August Newsletter.

**Grower of the Year Celebration:** Scott Emerson was asked to report on progress toward the arrangements that were in progress regarding the publicity and reception for the Grower of the Year Award. He indicated that a time line had to be observed to get everything to take place as planned. The grower has to be known by the 9<sup>th</sup> of August for the procedure to work smoothly. The President indicated that a committee had been appointed and that the chairman of that committee would be informed of the deadline on their deliberations. A sponsor has been obtained.

In August, the Treasurer reported that of the five Certificates of Deposit, totaling \$115,861.45, one matures on 8/06/99 for \$5,650.92, which will be passed into the checking account where expenses since the first of the year have exceeded income by \$14,473.57. The treasurer moved acceptance of the treasury report. The motion was seconded and passed.

In October, the Treasurer reported \$111,549.60 in savings and balance in the checking account of \$38,100.67, or a net worth of \$149,650.27. Several totals for the calendar years of 1997 and 1998 were compared revealing a decrease in net worth of \$1,731.05, a little less than 1.2%, considered close to the goal of returning the income to the maintenance of the Society. The goal is to spend no more than is currently collected. The discussion revealed that FSHS does not operate under a budget. The other organizations for which Kathy Murphy works operate under budgets. Dr. Childers requested a copy of

the budget for the Proceedings each year. The Treasurer agreed that a budget would be developed and presented to the board for their approval. Acceptance of the report was moved, seconded and passed.

#### Secretary's Reports

In each of the four Board meetings, the Secretary provided a single sheet proposed agenda which had on its back a table of membership figures and a chart of the membership number versus time. A summary of some of the observations that might be made from these numbers is contained in the unabridged minutes and the more significant ones in the summaries of the minutes published in the Newsletters. To conserve space these reviews are deleted from this summary and one is pointed to the membership report in the Minutes of the Annual Business Meeting [which likely follow this document in the Proceedings].

In the January meeting, the Secretary moved the Chairman appoint a committee to study the dues procurement process and make recommendations to the Board by the next meeting regarding changes that might be considered by the Board. Ian Wedderspoon seconded the motion. A long discussion took place in which most declared that they did not feel the membership procedure was in need of repair at this time. Concern about how changes may impact membership numbers was voiced by several. The motion failed.

In April, the Secretary pointed to an updated chart revealing the numbers since 1962 suggesting the steep fall in membership since 1989 seems to have leveled out in 1998. But membership numbers reported to the Board for 1998 on 28 Apr. '99 were compared to those available for 1999 on 20 Apr. '99 and indicates 195 fewer annual memberships, a 40% decrease from last year.

As a part of the April report, the Secretary asked Kathy Murphy to report a request by the **Florida Showcase** for special membership consideration, a trade, so to speak. Discussion revealed that membership was specified by the By-laws, making it impossible to grant the request. Kathy agreed to respond to the Showcase indicating that the By-laws do not permit the negotiation of special membership categories.

The Secretary gave the floor to Dr. Steve Futch to report for Andy Rose regarding the activities of the **Membership Development Committee**. He passed out a written report containing 17 membership development ideas. Two recommended that the Society be advertised in supply catalogs [and several other publications] along with a membership form. In many cases, this service would be expected to be complimentary. Another suggested the creation of a Best Paper Award specifically for growers suggesting that this would attract interest and active participation on the part of growers.

Nominations for **Honorary Membership** are due on or before August 1, 1999. The suggested form for these nominations is obtained from the Secretary. If this form is followed the material for the presentation as well as the acknowledgment in the Proceedings is supplied with the nomination. Nominations are sent to the Secretary. The Board acts as the Committee empowered to grant such memberships. Service to the Society is considered to be the primary criteria on which the membership is decided. There are currently 33 Honorary Members or a bit over 4% of the membership population.

In August, the Secretary reported that there are 90 less current members on the books this year at this time than there were on the books for 1998 this time last year, a 15% decrease in total membership. Using a simple model that recognizes 789 members for 1998 minus 616 members known on August 21, 1998, to reveal 173 who paid later. These late payers were added to the 526 members for 1999 known at present to arrive at an estimated total membership of 699 for 1999. Thus, the model suggests membership is again falling at approximately the rate that it has been falling since 1993. The membership has been falling rapidly since 1989 when it was very near 1500 (see chart in the Minutes of the 1999 Annual Business Meeting which follow this report). FSHS has lost over half its membership in the past decade.

The Secretary reported two nominations for **Honorary Membership** had been received. Dr. Steven Futch presented the nomination for **Dr. David Tucker** and Dr. Norman Childers presented the nomination for **Mr. Fred Saunders**. Written summaries of the nominations had been distributed. Dr. Childers moved that Mr. Fred Saunders be granted honorary membership. Mr. Norman Todd seconded the motion and it passed. Mr. Todd moved that David Tucker be granted honorary membership. The motion was seconded and passed. The Secretary moved acceptance of his report. Norm Todd seconded the motion and the motion passed.

In, October the Secretary presented a written report to the Board that is essentially the same as the one presented two days later to the membership. It is summarized in the Minutes of the Business Meeting that follows this report in Volume 112 of the Proceedings. The Secretary moved acceptance of the membership report. The motion was seconded and passed.

The Secretary pointed to the Agenda Items list printed at the bottom of the Board Meeting Agenda and moved they be accepted for the agenda for the Annual Business Meeting. The motion was seconded. Dr. Griffith pointed out that no mention of the student program was made in the list and that item was added before the amended motion passed.

#### Program Coordinator's Reports

In the January meeting, Dr. Jackie Burns indicated an **Awards Ceremony** change was proposed in the program as follows: On Sunday, the first day of the Annual Meeting, the Board would meet at 1:00 pm and finish by 3:00 pm. The **Principal Address** would be moved to the 4:00 to 5:00 pm slot, followed at 5:00pm by the Awards Ceremony, in the same room. At 6:00pm, the Vice Presidents would be presented with their gavels and the Reception would start at 6:30pm with encouragement in the program for members to talk with the speaker and the award winners. This should increase attendance on Sunday afternoon. On Monday, the Presidential Address would be scheduled for 4:30pm, followed by the Annual Business Meeting at 5:00pm. The **Presidential Dinner** would be moved from Tuesday Evening back to Monday Evening, starting at 6:30pm. These changes were summarized on a sheet that the Program Coordinator distributed. A discussion of the pros and cons of moving various program elements followed. During the

discussion, it became apparent that the **Business Meeting** should not move, but remain at 10:30am on Tuesday. Any plans to schedule workshops on Tuesday afternoon are likely to be discarded. The meeting would end after the business meeting. The Citrus and Vegetable Magazine had a couple of prospective sponsors who could be expected to support the Sunday Evening Reception. The Chairman defended the rationale for involving numerous presenters in the **Awards Ceremony**. The President promised to take all this advice into consideration as he appointed the awards committees and fashioned their reports into the Ceremony.

Regarding the **refereed paper option**, the Program Coordinator praised Dr. Randy Plotz's work on this matter and suggested that the revised criteria and plan should be available to the Editor to publish in the proceedings and likely a summary could be made available for the newsletter. The Program Coordinator indicated she trusted that Randy would continue to oversee the effort even though his term on the Board had been completed. She reminded the Board that the Program Coordinator and the Editor serves with Randy Plotz on a committee that has responsibility for the refereed paper process.

In regard to the **FSHS Web Page** maintained by the Program Coordinator, the publication guidelines are to be placed on-line within this page. There is a possibility of defraying some of the costs of producing the program by adding some advertisements to the program and changing its design each year, possibly working the design into some items for sale. The tax implications were questioned, but the Administrative Assistant indicated these activities would be considered fund raising and not subjected to tax.

Dr. Jackie Burns reported in the April Meeting that the sponsor for the Reception was DuPont. Their sponsorship will include a share of the expenses of the reception on Sunday evening. Negotiations with the Advertising Agency that handles publicity for DuPont includes a request for permission to declare the sponsorship to those attending the reception via suitable posters. Mr. Todd moved that the sponsors be permitted to display tasteful promotional materials at the reception to justify the support of the sponsor. Dr. Buchanan seconded the motion and it passed.

The **deadline for abstracts is June 1**. The program is in design and will be shown to the Board at the next meeting. The Coordinator asked the VPs to report progress. She referred to one sent from Ian Wedderspoon indicating that he had 12 of the papers for his section lined up. Dr. Klock-Moore reported that she had several as well. Ellen Demmy indicated that she had run up quite a phone bill resulting in seven positives and five more possibilities, but they are not coming from academia. Dr. Burns indicated that she had attended the workshop last year and the move in G&L toward the practitioners is working. Dr. Childers indicated that he is now featuring the workshops in the Proceedings and hoped that the membership that seems to be ignoring these events would discover their value. Mike Stewart indicated that he had some promises but the commitments were slow in coming. Mike introduced Dr. Kevin Goodner, the V.P. Elect for his section, declaring that they would work together to find papers.

Regarding the **Refereed Paper Option**, Dr. Childers indicated Dr. Randy Plotz and Dr. Jackie Burns had done a great job in getting the procedure clarified and the reviewers identified. The procedure will be published in the Proceedings. Dr. Burns indicated there have been some phone inquiries to which she directed them to the Web Page for details regarding the procedure. They appeared to be curious about both the rules and the editors. The time line is in the Web Page.

During the August Meeting, Dr. Jackie Burns reported the program has been sent to the printer and is expected back in the second week in September. Since we were a little late in getting the program set, Jackie recommended sending agendas to members via first class mail. A sample cover letter for the program contained a: BOD meeting on Sunday at 2:00pm.; a principal speaker: [Dr. Mike Martin] at 6:00pm, the awards ceremony at 6:30pm and the welcoming reception at 7:30pm. A continental breakfast will follow on Monday morning.

Citrus, Krome, Ornamental, Vegetable Sections were reported full. Garden and Landscape, Handling and Processing will likely have only partial sections. Abstracts for all scheduled papers are in for Citrus, Krome, Vegetable and Handling and Processing Sections. Ornamental Section has ten abstracts. Garden and Landscape submitted no abstracts.

The Welcome and Commercial Horticulturist of the Year **Reception** is fully funded by DuPont.

The **IRREC barbecue** will be hosted [free of charge] by IRREC. A map showing routes to the barbecue will be included in the program booklet. A tour of the USDA facilities will be offered after the barbecue.

A **T-shirt** has been designed. No decision to move forward with T-shirts as a revenue stream was made. The Program Coordinator was asked to pursue the possibilities.

A **cost analysis** was presented to support the suggestion to move the meeting to a different time of year. Calls were placed at random to FSHS members, and they were asked if they would support a move from November to June. Over 80% of those called supported the move whereas 15% didn't care. The remaining members opposed the move. Those opposed were asked why they were not in favor of such a move. Most said that they were accustomed to the time period. In another effort, a meeting map was assembled that showed the approximate dates of meetings of possible interest to FSHS members. Thirty meetings were included in the map. The map indicated that there are two time periods during the year when meetings are not planned: a six-week period in February-March and a six-week period in May-June. Finally, five Florida resorts were called and asked about room rates during these periods of opportunity, and also during our standard November meeting time. On average, room rates were \$45 less during the May-June time slot when compared to the standard time and the February-March time.

The Program and abstracts are on the **web site**.

The **Refereed Paper Option** is popular in the Citrus Section. A list of editors for each section, as well as manuscript and publication guidelines, can be found on the web site.

ASHS has expressed interest in holding a joint meeting with FSHS. Dr. Fred Davies reported that ASHS planned an Annual Meeting in **Orlando, July 23-26, 2000**, and that he had received encouragement from Mike Neff, of ASHS, to proceed with plans to collaborate in a joint meeting during the period indicated. The Board of the ASHS in a meeting on August 1 indicated they felt it was a good idea. There are 550 rooms reserved. There are no space problems at any time but there is more space on Sunday and Monday

than on Tuesday. The rooms are expected to be from \$120 to \$125. They would like to have a commitment from FSHS to take another 80 to 100 rooms. The meetings should be considered concurrent rather than Joint. The registrations would be kept separate. Concerns about the large difference in registration fees, \$375 versus \$60, permitting some to avoid the higher fee have been voiced. The Welcoming Ceremony from 4:00pm to 6:00pm on Sunday should be joint and there is likelihood that the Banquet could also be joint. Several suggestions were made to Dr. Davies for his committee's consideration. Dr. Burns moved that FSHS and ASHS meet concurrently during the summer of 2000. Ellen Demmy seconded the motion. It passed after some discussion. President Buchanan **appointed a Committee** to be chaired by Dr. Davies and including Dr. Stoffella, Peter Spyke, Dr. Burns and Dr. Vavrina, to take responsibility for the development of the plan to meet concurrently with ASHS.

In the October meeting, Dr. Burns turned over the podium to the VPs for their reports. Ms. Ellen Demmy reported Garden and Landscape had 23 papers scheduled and that many of them would prove to be very exciting. She asked that the BOD members join her section whenever possible to witness the increase in interest in this section. Dr. Vavrina reported a full session of 25 papers. Dr. Crane reported the Krome Section full as well. Dr. Talbot declared he felt quite fortunate to secure 18 papers in Handling and Processing. Dr. Klock-Moore reported the Ornamental Section was full for the first time in several years. She indicated that Michelle Bell had resigned as the VP elect and was replaced by Steven Brown. Dr. Burns moved that the Board appoint Steven Brown the Vice President Elect for Ornamentals, to become Vice President in 2000. The Secretary seconded the motion and it passed. Mike Stewart reported Citrus would present 25 papers. The President praised the VPs for their good work in filling the sections as effectively as they did.

Dr. Stoffella observed that additional sections should be considered in the future, one of which may be organic horticulture, another should recognize the environmental aspect, especially the role of water, and finally a section should be designed to particularly attract the extension workers. The Chairman asked Dr. Stoffella to provide recommendation to the New Board when it next meets. Dr. Childers spoke in support of these considerations and in particular the manner in which the Europeans were viewing genetically engineered fruits and vegetables. The subject of how horticulture is changing and the implications, especially of biotechnology, was discussed in some detail with no formal action being taken.

**Local Arrangements:** Dr. Peter Stoffella introduced Dr. Elizabeth Lamb and indicated that Mark Ritenour was also a member of his committee. The tropical fruits display is to return to the meeting but at least twelve tables ten feet in length are needed to support the display. Flowers should be stored at the Hotel on Saturday to avoid problems with their delivery on Sunday. The hospitality room is to be operated much as it has been in the past. A tour of the new USDA facility is in walking distance from the BBQ at the IRREC.

Jackie Burns moved approval of her report. The Chairman hearing no objection declared the report approved.

#### Editor's Report

In January, Dr. Childers reported papers are being processed for publication more rapidly this year than ever before. Jeff Norcini has all the Ornamental Horticulture papers. Dr. Klock-Moore indicated that all are in that were coming in. The Editor asked that advertisements be found for the newsletter. He had copies of the guidelines for responsibilities of the officers distributed to those who needed one. A committee made up of the Editor, Treasurer, and Secretary would likely meet in retreat to revise the By-laws.

In the April meeting, the Editor reported that in the recent past the by-laws had replaced two separate documents, the by-laws, and a constitution. Several clarifications are under study and these changes should be available to the Board in the August meeting. Certainly the dues situation needs clarification. The Editor moved that the specification of the fee for membership be removed from the By-laws and replaced by a statement indicating that the current fees will be established by the Board and the membership. The motion was seconded and after some discussion passed.

There are \$1500 paid in State taxes on the Proceedings and it seems likely that if an appropriate appeal were directed at the State these taxes could be avoided on the grounds of the educational nature of the Proceedings. There seemed to be general agreement regarding the need to review the application that the Society had made for State Tax exemption on the grounds of exemptions that had been granted other Societies. Ellen Demmy indicated that she would look into this possibility and the Chairman announced that he would approach the FFVA in regard to their experience in these matters and solicit their recommendations.

Copies of a **contract** from E. O. Painter Printing Co. of DeLeon Springs [dated Feb. 26, 1999] were distributed indicating that 1200 copies of an Index for **Volumes 99 through 110** could be produced for \$10,224 [\$8.52 each]. Carolyn Best moved that the Proceedings for the odd year, 2000, be **combined with a 15 year Index** and published together as one volume. The motion was seconded and passed.

Ft. Pierce will be featured on the cover and should be billed \$2000 for the privilege. The pictures are processed featuring a new building and a teaching program. The Proceedings will be a little thin this year because 32 papers are missing, most missing the cut off date of January 1 as the deadline for submission of the final draft. The Editor indicated that members are needed and attendance at the workshops should be promoted. The Chairman applauded the development of a cut off date on delivery of the manuscripts to be published. The Editor suggested that the papers that missed the deadline would be considered for publication in future proceedings. A question as to whether the reason the papers were missing was necessary but since the table of contents lists only the published papers, only those who compare the program to the table of contents will recognize the missing papers. The Proceedings will contain two items sympathetic to Anita Griffith's death stemming from injuries obtained leaving the Annual Meeting last Fall.

In the August meeting, the Editor reported that he likes the facilities, complimenting the site selection process. The Proceedings [Vol. 111] have been distributed to the membership. The Ft. Pierce people are happy with the cover. Reproductions of photographs

are especially good in the proceedings. The effort to get summaries of the workshops seems to have paid off. The rationale for the section on **Anita Griffith** was reviewed. Dr. Jim Griffith had spoken to the FCA Luncheon at the FSHS Annual Meeting only a few hours before the serious accident in which Anita was injured.

There is a blue membership application in every copy of the Proceedings. **Dr. Jim Gilreath** has agreed to become the **associate editor for the Vegetables Section**. A \$10,000 bid on producing the Index has been received. A request for a bid combining the Index with the proceedings of reduced length was requested in its stead. An author's guide has been included in the proceedings.

An Officers Guide has been developed and will be distributed to new officers. The Editor moved the acceptance of his report. Jackie seconded the motion and it passed.

In October, the Editor reported the display of a membership solicitation poster in Fifield Hall. The Communications Department of IFAS prepared the exhibit which can be borrowed for use at meetings. Dr. Childers would welcome the opportunity to make such arrangements. A guide to authors, entitled "Manuscript Preparation Guide," containing eleven pages that have been updated to August 1999. A copy was passed to the Board. A Guide for Incoming Officers of the FSHS dated January 2000, consisting of 22 pages of instructions for each position on the Board. The Editor encouraged the Board to review the document and make appropriate additions or corrections. Dr. Mark Ritenour of Ft. Pierce is now the associate editor for Handling and Processing.

#### Administrative Assistant's Reports

In January, Ms. Kathy Murphy explained why the meeting notices sent by U.S. Postal mail were late, i.e., her vacation occurred at the time these should have gone out. The Newsletter went out January 5th. It had arrived during the vacation when Kathy was out of her office. A handout entitled "Share Your News with the FSHS" had been distributed and was suggested to play a role in soliciting information for the Newsletter.

Copies of the **Contract** under which Kathy proposes to work during 1999 had been distributed during the meeting. Kathy indicated she would answer questions regarding the contract. Treasurer **Todd moved** that the contract be accepted as distributed. Vice President Klock-Moore seconded the motion. After a brief discussion the motion passed unanimously.

In regard to questions about the database, Kathy indicated that her assistant, Kim, had moved to Pensacola but was handling the database from that remote location. She had converted the database to Access and likely could provide the two copies that would be stored and perhaps analyzed at two sites remote from the Headquarters.

In April, Ms. Murphy reported seven responses to the recent **solicitation for delinquent dues** indicating they would not renew their membership and in some cases indicated why they had made that decision. In one case the member had died. There were two requests for publications handled by memo. Dr. Grierson has requested a list full of membership applications and they were sent. UMI has sent a notice of a royalty check. Dr. Childers declared this a common practice. The Newsletter is out and those who have not already seen theirs should see it shortly. The printing cost \$471. The highest quality printing would cost approximately \$950. There are quality jumps between the two. Some discussion took place regarding the need to move to a better grade paper perhaps and to see the photographs come through with better resolution and picture quality. The Secretary **moved that a higher quality copy** be tried. Dr. Childers seconded the motion and after some additional discussion it passed.

In August, Ms. Murphy passed out two renditions of a Registration Form for the 112<sup>th</sup> Annual meeting. The second one has a much simpler format but does not contain the Section Preference information.

In October, Ms. Murphy had passed out a list of 290 preregistered attendees of which 117 had registered at the door, making a total of 407 attendees up six from last year. There were 411 attendees in 1997. The registration at the Annual meetings seems to have leveled out just above 400.

#### Newsletter Editor's Reports

In April, Carolyn Best asked for an explanation of why, when the Newsletter original was delivered by the April 1 deadline, it had not been delivered to Board members before the meeting on the 23<sup>rd</sup>. Kathy explained that in many cases mail is intolerably slow and that some Board members had their copy with them proving the fickle nature of second class mail delivery. The queue at the copiers varies in length and had been unusually long in this case holding up the copying by as much as a week. Everyone agreed that the Newsletter was greatly improved and praised the Newsletter Editor. Kathy indicated that if a new copier is selected it may be necessary to get the newsletter to HQ by mid-July to assure that it would be to the membership before the Board meets in mid-August.

In August, Ms. Best distributed copies of Newsletter 11, No. 2. The President declared it looks good and several agreed and declared they especially liked the numerous pic-

tures. The NL Editor has been able to shrink the minutes to a more acceptable length. There was additional praise for the Newsletter cut short by the President's drive to finish the meeting in 2 hours.

In the October meeting, The Newsletter Editor announced that the first NL following the meeting would be out in January and contain pictures of the award winners.

#### Student Program Report

In October, Dr. Jackie Burns praised Dr. John Griffis for being so willing to handle the student program and asked him to report. Dr. Griffis indicated he no longer knew whom he should be talking to at UF/Gainesville to coordinate the program with the student advisors there. The student paper situation seems confused. Each student paper is solicited individually. Seven papers were submitted. A form has been developed for the scoring of the papers. Judges are recruited for hearing and scoring the papers. There is a student luncheon that is subsidized by the Society, i.e., the students pay \$5. The students who work for the Society are reimbursed their registration. Dr. Childers had numerous suggestions, one of which was that the Society hire the students to handle the lights and the projectors at \$20/hr with various piecework assignments running from \$30 to \$100. Dr. Stoffella also had some suggestions. Florida A&M has a vacancy on their staff in regard to an interface with this program. Dr. Emino suggested that someone will need to be appointed within the Horticulture Department at UF. The 29 students used in the membership analysis should be corrected to 42.

#### Other Old Business

**Affiliation with the Ag Council:** In the August meeting, Ms. Ellen Demmy reported that Mr. Chip Hinton had been in contact with Larry Beasley regarding his hope to address the Board on this matter. **Carolyn Best moved** that this item of business be tabled until the next meeting with the hope that Chip would be invited by the President to meet with the board. Ellen Demmy seconded the motion and it passed.

In the October meeting, Ms. Demmy reported making arrangements for Mr. Hinton to meet with Chairman Beasley. Following an explanation regarding the incentives for the FSHS to retain its membership in the Ag Council, the Chairman recommended that the Society remain involved and volunteered to be the FSHS representative on the Ag Council. **Ms. Demmy moved** that the Board designate Dr. Beasley as its representative on the Ag Council Board and continue membership in that organization. The motion was seconded and after some discussion passed. Dr. Beasley promised to prepare a summary report for the Board.

**Publicity Report:** In October, Mr. Gordon Smith described the distribution of 25 to 30 notices to various publications for release approximately October 1. Members of the board reported seeing several of these in print. Gordon requested members of the Board to send him clippings of the announcements when they see them in the future.

#### Membership Development Committee Report

In October, Chairman Andy Rose indicated that he and his committee made up of the VP Elects had met and provided the Board with list of recommendations and objectives with no indication that anything had happened [he had missed the last two BOD meetings due to illness in his family]. A suggestion was made that Mr. Rose work through the particular officers through which his committee was appointed to boil down their recommendations to some specific things in order of priority. Perhaps these could be proposed to the Board sequentially moving for acceptance or commitment at each of these junctures. The Chairman tabled further action on Mr. Rose's report until the next meeting.

#### New Business

**Dues:** In January, there was an indication that the situation would be handled by the by-laws revision effort.

**Proceedings Index:** In January, the Editor was asked to ask for a bid from the Printer. The last one was printed in 1986. The possibility of copying the index onto a CD-ROM should be checked out with IFAS Information Technology, i.e., Dr. Fedro Zazueta.

**Ornamental Horticulture participation in the Horticulture Breakfast:** Dr. Terri Nell is to be contacted by the Secretary regarding his participation in a report at the Horticulture Breakfast. He will share the responsibility with Dr. Dan Cantliffe.

Respectfully submitted,  
J. David Martsolf  
Secretary